

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
MAY 9, 2023**

Call to Order: D. Landau-Flayter called the meeting to order at 7:02 PM.

Pledge of Allegiance

Roll Call of Members:

Sam Anderson, Jessica Conway, Diane Landau-Flayter, Kathleen Furfey, Brooke Simmons, Jeffery Yang, Phoebe Zinman, Director Kristen Salierno *ex officio* and Recording Secretary Julie Beyer. Greta Byrum was excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

Joe Vergolina, Trustee Elect, stated he is a 15-year resident of Beacon and is obsessed with all things library, books, and media. He was looking for a way to become more involved with the community. He looks forward to learning and working with the group.

Guest Speakers: None.

Reading of the Minutes of the Previous Meeting:

J. Conway made a **motion** to amend the agenda to add the approval of the March 2023 minutes. Seconded by S. Anderson and carried. The minutes from the March 21, 2023, meeting was accepted on a **motion** by J. Conway and seconded by S. Anderson. On a **motion** by J. Conway and seconded by P. Zinman, the April 11, 2023, minutes were accepted with amendments to deleting S. Anderson from the present trustees and changing the next meeting date to May 9. Motion carried.

J. Yang made a **motion** to accept the vote for the Howland Public Library Board of Trustees and declare the following candidates elected:

Emily Pullen for a five-year term through June 30, 2028

Joseph Vergolina for a five-year term through June 30, 2028

Seconded by K. Furfey and carried.

S. Anderson made a **motion** to accept the vote on Proposition:

“Shall the sum of \$1,372,217 be appropriated for the annual support of the Howland Public Library for the fiscal year 2023-2024, and shall the Beacon City School District be authorized to levy the taxes necessary to raise such amount?” YES – 274, NO – 27

Seconded by P. Zinman and carried.

Financial Report: See attached report.

K. Furfey made a **motion** to accept the Budget vs Actual Financial report for April 2023 as presented. Seconded by J. Yang. Motion carried. On a **motion** by S. Anderson and

seconded by P. Zinman, the Balance Sheet for April 2023 was accepted as presented. J. Yang made a **motion** to approve the bill payments for check numbers 4393 through 4465. Seconded by S. Anderson and carried. There were no budget transfers requests or a transfer report at this time.

President's Report: See attached report.

Director's Report: See attached report.

P. Zinman asked if there was a way to get the statistics in a current year to date vs. last year-to-date format and the number of cards issued in 2022. Director Salierno will look into this. J. Conway mentioned the newsletter open rates and asked if that was good and P. Zinman said yes, it is a solid number. J. Conway would like to see the LOT statistics. Director Salierno stated they are reviewing the Library of Things to see what is getting used and what will be weeded. B. Simmons would like to see a monthly comparison and offered to send a spreadsheet of a possible layout.

Unfinished/Committee Reports:

Board Development/Policy Committee:

K. Furfey stated May 16th from 5 – 6:30 is a Core Values & Ethics Webinar. Mid-Hudson has informed everyone the State budget passed. Although there were no cuts to library funding, it is staying flat. She encouraged all trustees to thank their legislators. April 27th was a seminar with Rebekkah Aldrich that was great. She thanked everyone who helped with the Board evaluations.

Building Committee: S. Anderson stated they did not meet, but he will try to before his term is over. He hasn't connected with Rick Price yet.

Finance Committee: See attached report.

D. Landau-Flayter stated the committee has not met.

Personnel/Nominating Committee:

P. Zinman stated the committee did not meet. D. Landau-Flayter thanked her for her work on the nominations committee.

Planning Committee: No report.

J. Conway stated there is a meeting on Thursday, May 11. She sent out a link for strategic planning/long term planning and they will discuss that.

Friends Liaison : See attached report.

D. Landau-Flayter met with them to introduce herself. P. Zinman asked if \$248.00 was the annual cost of their mailbox. D. Landau-Flayter will ask them.

Ad Hoc – EDI: See attached report.

P. Zinman stated they had a good meeting. They will continue to look into the feasibility for committees to meet hybrid, but it is not feasible for the Board to hold their meeting this way. Their next meeting is in two weeks.

New Business:

On a **motion** by J. Yang and seconded by J. Conway, the draft letter to the Beacon City School District for the tax collection was approved to be sent.

On a **motion** by S. Anderson and seconded by P. Zinman, the 990 Tax Form was accepted as prepared by the CPA.

Good and Welfare:

J. Yang stated his son will be attending California Polytechnical.

P. Zinman stated the Trustee Reception was great. It was nice to meet with other trustees and directors.

B. Simmons said her daughter was in Annie Kids this weekend. I Am Beacon has a community mixer next week.

The next meeting is June 20, 2023.

Adjournment:

S. Anderson made a **motion** to adjourn at 7:45 PM. Seconded by J. Yang. Motion carried.

Respectfully submitted,

Julie J. Beyer, Recording Secretary

MOTION to amend the agenda

MOTION to accept the March minutes

MOTION to accept the amended April minutes

MOTION to accept the election of trustee results

MOTION to accept the budget election results

MOTION to accept the Warrants and Claims

MOTION to accept the Financial Report

MOTION to accept the Budget vs Actual Financial report

MOTION to approve the BCSD letter

MOTION to accept the 990 Tax Form

MOTION to adjourn