

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
October 11, 2022**

**Call to Order:** Tom Rigney called the meeting to order at 7:03 PM.

**Pledge of Allegiance**

**Roll Call of Members:**

Jessica Conway, Kathleen Furfey, Thomas Rigney, Brooke Simmons, Jeffrey Yang, Director Kristen Salierno *ex officio* and Recording Secretary Julie Beyer. Sam Anderson, Greta Byrum, Diane Landau-Flayter, and Phoebe Zinman were excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None.

**Guest Speakers:** None.

**Reading of the Minutes of the Previous Meeting:**

J. Conway made a **motion** to approve the September 13<sup>th</sup>, 2022 meeting minutes. Seconded by J. Yang and carried.

**Financial Report:** See attached report.

J. Yang made a **motion** to accept the Budget vs Actual Financial report for September, 2022 as presented. Seconded by K. Furfey. Motion carried. On a **motion** by J. Conway and seconded by B. Simmons, the Balance Sheet as of October 5, 2022 was accepted as presented. J. Yang made a **motion** to approve the bill payments for check number 4124 through 4161. Seconded by K. Furfey and carried. J. Conway made a **motion** to approve the Budget Adjustment Request for Friends Donation as presented. Seconded by B. Simmons and carried. On a **motion** by J. Conway and seconded by K. Furfey, the Budget Adjustment Request for the Dutchess County Learn Play Grow Grant was approved. K. Furfey made a **motion** that was seconded by J. Yang to approve the budget transfers for 2022-2023 as presented.

**President's Report:**

T. Rigney stated he did not have a prepared report for the month. He welcomed Kristen back and hopes she continues to feel better. He stated he appreciated everyone who came to this meeting so they had a quorum.

**Director's Report:** See attached report.

Director Salierno asked that all trustees complete their sexual harassment training. She stated staff has been great in her absence. She also said she goes back to school every Wednesday now and when the class is over, she will continue to work from home for

the rest of her day. There is more class time with this semester. The current class is on Human Resources and Personnel.

### **Unfinished/Committee Reports:**

#### **Board Development/Policy Committee:**

K. Furfey stated the committee did not meet. The annual membership meeting for Mid-Hudson is October 21<sup>st</sup>. There is a webinar on October 27<sup>th</sup> on Executive Meetings. On October 27 from 10-12 in person in Poughkeepsie is a class called Pathways to Sustainable Funding, if anyone is interested. The question of the month is what part of library funding should come from public funds and the answer was 90%. J. Conway stated she went to part of the MHLS EDI mini-conference, and it was very informative.

#### **Building Committee:**

In S. Anderson's absence, K. Salierno stated the committee did not meet. It will be rescheduled at some point.

#### **Finance Committee:**

In D. Landau-Flayter's absence, K. Salierno stated the committee did not meet. There was nothing additional to add.

#### **Personnel/Nominating Committee:**

There was no report at this time.

#### **Planning Committee:**

J. Conway stated the committee did not meet yet. They will plan a meeting soon. The Spirit of Beacon Day went very well. T. Rigney thanked everyone who participated and attended.

#### **Friends Liaison**

T. Rigney stated he received a report and he has received the draft of the proposed bylaws. The Friends Board needs to meet and approved this. J. Yang asked if they regularly come to Board meetings. T. Rigney stated no. They specifically asked to speak at the last meeting. Both J. Yang and B. Simmons offered to help with any conversations and things moving forward with the Friends.

#### **Ad Hoc – EDI Committee**

In P. Zinman's absence J. Conway stated the meeting got postponed, but can hopefully happen before the next Board meeting.

#### **New Business:**

There was no new business at this time.

#### **Good and Welfare:**

K. Furfey stated Spirit of Beacon Day went very well and she feels it is important for the library to be front and center on events like that. She thanked everyone who helped man the table. J. Yang asked if there were any specific questions that people were

asking that day. J. Conway stated they were keeping track and there were approximately 30 different topics that were asked about.

T. Rigney thanked Director Salierno for her great leadership. He presented her with a gift for her wedding from the Board.

J. Conway stated she received a very positive letter from a 12 year old girl who would like to see the Tween/Teen Advisory Board restarted. She will forward that request to Stephanie.

B. Simmons stated the gala for I Am Beacon was a success and she presented a certificate to the library for their youth podcast participation.

T. Rigney will be playing solo acoustic Thursday night and then with a new band after that at the Dogwood.

K. Salierno shared that the family had welcomed twin girls who are healthy.

The next meeting is November 8<sup>th</sup>, 2022.

**Adjournment:**

K. Furfey made a **motion** to adjourn at 7:51 PM. Seconded by B. Simmons. Motion carried.

Respectfully submitted,

Julie J. Beyer, Recording Secretary

**MOTION** to accept the minutes

**MOTION** to accept the bill payments

**MOTION** to accept the Balance Sheet

**MOTION** to accept the Budget vs Actual Financial

**MOTION** to approve the Budget Adjustment Request for the Friends donation

**MOTION** to approve the budget adjustment request for the Dutchess County Grant

**MOTION** to approve the budget transfers for 2022-2023 as presented

**MOTION** to adjourn