

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE RE-ORGANIZATION MEETING OF THE BOARD OF TRUSTEES
July 12, 2022**

SEAT ELECTED TRUSTEES: Marguerite (Greta) Byrum, Brooke Simmons, and Jeffrey Young (Yang) were administered the oath of office by Julie Beyer.

Call to Order: T. Rigney called the meeting to order at 7:07 PM.

Pledge of Allegiance

Roll Call of Members:

Sam Anderson, Greta Byrum, Jessica Conway, Diane Landau-Flayter, Kathleen Furfey, Thomas Rigney, Brooke Simmons, Jeffrey Yang, and Director Kristen Salierno, *ex officio*, and Recording Secretary Julie Beyer. Phoebe Zinman arrived at 7:11.

RE-ORGANIZATION MEETING

ELECTION OF OFFICERS:

Tom Rigney was nominated for President.

MOTION to elect **Tom Rigney** as President for 2022-2023.

MOTION: D. Landau-Flayter SECONDED: S. Anderson Motion carried.

Diane Landau-Flayter was nominated for Vice-President.

MOTION to elect **Diane Landau-Flayter** as Vice President for 2022-2023.

MOTION: S. Anderson SECONDED: J. Conway Motion carried.

Kathleen Furfey was nominated for Secretary

MOTION to elect **Kathleen Furfey** as Secretary for 2022-2023.

MOTION: D. Landau-Flayter SECONDED: J. Conway Motion carried.

NEWSPAPER OF RECORD

MOTION to designate the Poughkeepsie Journal as the newspaper of record for the Howland Public Library:

MOTION: S. Anderson SECONDED: D. Landau-Flayter Motion carried.

BANK SIGNATURE CARDS

MOTION for M & T Bank as the bank of record for all accounts.

MOTION: D. Landau-Flayter SECONDED: K. Furfey Motion carried.

MOTION for Kristen Salierno, Thomas Rigney, Diane Landau-Flayter, and Kristin Charles-Scaringi to be the authorized check signers on the Payroll, Checking, and Savings accounts.

MOTION: J. Conway SECONDED: S. Anderson Motion carried.

SET COMMITTEES

T. Rigney submitted the following appointments to the following committee chairs and members:

- Board Development & Policy Committee – K. Furfey, Chair; J. Conway, P. Zinman
- Building Committee – S. Anderson, Chair; K. Furfey, J. Yang
- Finance Committee – D. Landau-Flayter, Chair; G. Byrum, B. Simmons
- Personnel/Nominating/Election Committee – P. Zinman, Chair; J. Yang, S. Anderson
- Planning Committee – J. Conway, Chair; G. Byrum, B. Simmons
- Liaison to the Friends – T. Rigney

CONTINUATION INTO THE REGULAR MEETING.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation: None

Guest Speakers: None

Reading of the Minutes of the Previous Meeting:

S. Anderson made a **motion** to accept the June 14th, 2022 meeting minutes, as circulated. Seconded by D. Landau-Flayter. The motion carried. There was some discussion regarding some public issues that have been arising at the library and how to address them. K. Salierno stated after the library staffing issues settle down, they will be looking into alternative options as opposed to referring to the police department.

Treasurer's Report: See attached report.

P. Zinman made a **motion** to accept the Budget vs Actual for June 2022 as presented. Seconded by G. Byrum and the motion carried. On a **motion** by P. Zinman and seconded by S. Anderson the Balance Sheet Financial Report was accepted. J. Conway asked why Electric Databases was only at 20%. K. Salierno stated she would look into it. The **motion** to accept the warrants and claims for vouchers with check numbers 3987-4039 for the month was made by J. Conway and seconded by D. Landau-Flayter. Motion carried.

President's Report: See attached report. T. Rigney stated the EDI is a very important issue. He will charge the committee with what their task will be and the committee will work on how to do it. He wanted a full board in place before moving forward on this. J. Conway asked for a definition of EDI and T. Rigney stated that will be something the committee needs to define and how it will relate to the library.

Director's Report: See attached report. Everyone needs to complete their sexual harassment training which will be emailed to them soon. It needs to be library specific. Another job's training doesn't count. G. Byrum stated it was good to hear such good things about the Pride Event. Director Salierno stated for as long as it continues, the library will continue to give away books at it.

Old Business/Committee Reports:

Board Development/Policy Committee:

K. Furfey stated the new trustee orientation was done on 7/7. The 2 hours of required training for trustees goes into effect January, 2023. There are no new webinars for this month, but the previous ones are posted for viewing if anyone is interested.

Building Committee:

S. Anderson stated they are still working on the mural fixes. He will be calling a meeting soon.

Personnel/Nominating Committee:

P. Zinman said there was nothing to report, but they will have to meet in December.

Planning Committee:

J. Conway stated at the last meeting they did the report from the community survey and it has been turned over to staff for review. She is excited to get that feedback. Last year the committee did something for Spirit of Beacon Day so they should start thinking about that. She will try to set a meeting soon.

Friends Liaison Report:

T. Rigney stated there were financial reports for May and June. Some of the Friends are hoping to attend the August meeting to introduce themselves to the new trustees. T. Rigney explained the separation between the Friends' responsibility and the Library's responsibilities for the new trustees. J. Conway asked if the Friends inform people of the Amazon Smiles program. G. Byrum suggested making a sign or post cards to promote that and any upcoming programs/events.

New Business:

K. Furfey stated the Board had talked about making a statement for A. Herrero's retirement, but that didn't happen, so she drafted a formal statement/letter and a certificate. T. Rigney stated it was very nicely written. On a **motion** by D. Landau-Flayter and seconded by S. Anderson the Board accepted the letter to be presented to A. Herrero. On a **motion** by P. Zinman and seconded by J. Yang, the certificate was accepted to be presented to A. Herrero.

Good and Welfare:

D. Landau-Flayter will be making a trip to Iceland in the future. She is hoping to see the Northern Lights. J. Conway is very excited to participate in the ad hoc committee. T. Rigney stated he feels they have made good strides so far, but there is always more work to be done. P. Zinman suggested changing it to DEAI to add the "A" for accessibility. T. Rigney stated he used the nomenclature used by Mid-Hudson Library System, but this entire discussion is not cut and dry. G. Byrum feels disability issues are also very critical.

T. Rigney stated he has been appointed the principal of his summer school program.

Agenda for August 9th Board Meeting to start at 7:00 PM:

Adjournment:

J. Conway made a motion to adjourn at 8:20 PM. Seconded by G. Byrum and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

MOTION for Tom Rigney as President.

MOTION for Diana Landau-Flayter as Vice President.

MOTION for Kathleen Furfey as Secretary.

MOTION for the Poughkeepsie Journal to be the newspaper of record.

MOTION for M & T Bank as the bank of record for all accounts.

MOTION for Kristen Salierno, Thomas Rigney, Diane Landau-Flayter, and Kristin Charles-Scaringi to be the authorized check signers on the Payroll, Checking, and Savings accounts.

MOTION to accept the minutes

MOTION to accept the Budget vs. Actual

MOTION to accept the Balance Sheet

MOTION to accept the claims warrants

MOTION to accept and present the letter for A. Herrero

MOTION to accept and present the certificate to A. Herrero

MOTION to adjourn

Attachments