

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
MAY 10, 2022**

Call to Order: Tom Rigney called the meeting to order at 7:03 PM.

Pledge of Allegiance

Roll Call of Members:

Sam Anderson, Jessica Conway, Diane Landau-Flayter, Kathleen Furfey, Thomas Rigney, Karen Twohig, Phoebe Zinman, Director Kristen Salierno *ex officio* and Recording Secretary Julie Beyer.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation: None.

Guest Speakers: None.

Reading of the Minutes of the Previous Meeting:

S. Anderson made a **motion** to approve the April 12th meeting minutes. Seconded by D. Landau-Flayter and carried.

On a **motion** by D. Landau-Flayter and seconded by K. Twohig, the vote for the Howland Public Library Board of Trustees was accepted and the following candidates declared elected:

Brooke Simmons for a five-year term through June 30, 2027

Marguerite Byrum for a four-year term through June 30, 2026

Jeffrey Young (AKA Yang) for a three-year term through June 30, 2025

Motion carried.

P. Zinman made a **motion** to accept the vote on Proposition: "Shall the sum of \$1,282,445.00 be appropriated for the annual support of the Howland Public Library for the fiscal year 2022-2023, and shall the Beacon City School District be authorized to levy the taxes necessary to raise such amount?" Seconded by S. Anderson. Motion carried. The vote was 227 yes and 31 no.

Financial Report: See attached report.

K. Furfey made a **motion** to accept the Budget vs Actual Financial report for as of May 5, 2022 as presented. Seconded by S. Anderson. J. Conway asked about the overage in the Salary line and Director Salierno explained it is due to the hiring of the Reference Librarian and there are funds in the P/T wages to cover it. Motion carried. On a **motion** by K. Twohig and seconded by P. Zinman, the Balance Sheet as of May 5, 2022 was accepted as presented. S. Anderson made a **motion** to approve the bill payments for check number 3899 through 3934. Seconded by J. Conway and carried. There was a

budget transfer and a budget adjustment, as attached to these minutes. On a **motion** by J. Conway and seconded by S. Anderson, the budget amendment to account for the expenses against the Congressman Jacobson Grant was approved. P. Zinman made a **motion** to approve the 2021-2022 budget transfers for the salary adjustments as discussed and presented. Seconded by D. Landau-Flayter and carried.

President's Report:

T. Rigney stated he was pleased with the election results. It sounds like there are great new people joining the Board. He is encouraged by the number of people who ran for the open spots. He is also happy to be healthy again.

Director's Report: See attached report.

Unfinished/Committee Reports:

Board Development/Policy Committee:

K. Furfey thanked J. Conway for doing the survey and getting it all sent out and put together. It was very organized. There were a few responses written in. K. Furfey stated it is her responsibility to let the trustees know when there are webinars and training sessions. This week's webinar was on planning and evaluation. There was a Q & A after that went into advocacy issues and it was very insightful. Last month she supplied a list of all the upcoming training and webinars. On a **motion** by S. Anderson and seconded by P. Zinman, the Board evaluations were accepted as presented. Motion carried.

Building Committee:

S. Anderson stated the committee did not meet. He did speak with Rick Price, the original artist for the mural. It was originally hung to be removed and repaired as needed, but once the new façade was done it could no longer be slid on and off the wall. They did discuss the possibility of cutting off the bottom and Mr. Price is willing to work on it. They just need to figure out how to get it safely off of the wall.

Finance Committee:

D. Landau-Flayter stated there was nothing additional to add and the committee did not meet.

Personnel/Nominating Committee:

There is no chair for this committee at this time.

Planning Committee:

K. Twohig stated they will meet on Thursday to go over the community survey responses.

Friends Liaison

T. Rigney provided the report supplied by the Friends. As of 4/30/22 their balance is \$13,786.20.

New Business:

On a **motion** by D. Landau-Flayter and seconded by K. Furfey, the letter to BCSD for tax collection was approved to be sent as presented.

P. Zinman made a **motion** to appoint Gabrielle Esposito as Librarian I effective 5/2/22. Seconded by S. Anderson and carried. D. Landau-Flayter made a **motion** to appoint Elijah McKible as a part-time page for the Youth Services Department effective 5/3/22. Seconded by K. Furfey and carried.

J. Conway made a **motion** to approve Gabrielle Esposito for the NYLSA Conference Scholarship. Seconded by D. Landau-Flayter and carried. On a **motion** by D. Landau-Flayter and seconded by P. Zinman, the Annual Report to the Community was approved with discussed spelling corrections. J. Conway asked if there would be a way to increase some of the information and still keep it more streamlined than the seven pages of the past. Director Salierno stated it is open to change.

Good and Welfare:

Recording Secretary Beyer stated she will be out of service for at least two weeks due to a surgical procedure. K. Furfey will be doing the minutes for the June 14th meeting. T. Rigney stated he went to the Morgan Library Museum in Manhattan. S. Anderson said he was there over the weekend as well. K. Furfey's daughter was awarded a Women of Achievement Award in Westchester. P. Zinman said she went to the Cloisters for the first time. D. Landau-Flayter said she runs an American History essay contest and the 5th and 6th grade winners are both from Beacon.

The next meeting is June 14, 2022.

Adjournment:

P. Zinman made a **motion** to adjourn at 8:02 PM. Seconded by D. Landau-Flayter. Motion carried.

Respectfully submitted,

Julie J. Beyer, Recording Secretary

MOTION to accept the minutes

MOTION to accept the vote results for trustees

MOTION to accept the vote results for the taxes

MOTION to accept the bill payments

MOTION to accept the Balance Sheet

MOTION to accept the Budget vs Actual Financial

MOTION to approve the budget amendment and 2021-2022 budget transfer

MOTION to accept the Board Self-Evaluation as presented

MOTION to approve the letter to BCSD for tax collection

MOTION to appoint Gabrielle Esposito as Librarian I

MOTION to appoint Elijah McKible

MOTION to approve Gabrielle Esposito for the NYLA Conference Scholarship

MOTION to approve the annual report

MOTION to adjourn