

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
APRIL 12, 2022**

Pledge of Allegiance

Call to Order: Tom Rigney called the meeting to order at 7:00 PM.

Roll Call of Members:

Sam Anderson, Diane Landau-Flayter, Kathleen Furfey, Thomas Rigney, Karen Twohig, and Director Kristen Salierno ex officio were present. Phoebe Zinman arrived at 7:04. Secretary Julie Beyer and Jessica Conway were excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Hearing:

Motion to open Public Hearing was made by S. Anderson and seconded by D. Landau-Flayter at 7:04 PM. There was no public present. This meeting was closed with a motion by K. Furfey and seconded by K. Twohig at 7:19 PM.

The regular meeting of the Board of Trustees followed.

Public Comment:

None.

Guest Speakers:

None.

Reading of the Minutes of the Previous Meeting:

K. Twohig motioned to approve the minutes of the March 8, 2022 meeting and D. Landau-Flayter seconded that motion. Motion carried.

Financial Report: See attached report.

Director Salierno stated that the Central-Hudson bill payment was on hold until erroneous charges are corrected. P. Zinman made a motion to accept the Budget vs. Actual Financial Report as presented. This was seconded by S. Anderson and the motion carried. On a motion by S. Anderson and seconded by K. Twohig, the balance sheet for April, 2022 was accepted as presented. K. Furfey made a motion to approve the bill payments for check numbers 3854 through 3898. This was seconded by P. Zinman and carried. There were no budget transfers reported at this meeting.

President's Report: See attached report.

K. Twohig was appointed to the Policy Committee. President Rigney reminded the board that election day is April 28, 2022 and the public should be encouraged to vote on the budget issue as well as filling vacant board member seats.

Director's Report: See attached report.

Director Salierno reported that Grant-in Aid requests have been sent to Sue Serino and Jonathan Jacobson. Replies are pending.

Unfinished/Committee Reports:

Board Development/Policy Committee: See attached report

K. Furfey welcomed K. Twohig to the committee. The committee will meet soon to organize the board self-evaluation in order to pass the results to the appropriate committees. The procurement policy issue will also be addressed. The MHLS handbook tip of the month concerns the necessity of library policies to be reviewed at least every five years. We are up to date on this. All policies were reviewed in 2022.

Building Committee: See attached report.

S. Anderson contacted Rick Price about his involvement in attending to the outside mural. R. Price affirmed his interest and stated he would be in touch.

Finance Committee:

D. Landau-Flayter stated the committee has not met.

Personnel/Nominating Committee:

The committee has not met.

Planning Committee:

K. Twohig reported that the public survey response time had expired and a report would be prepared for the next board meeting.

Friends Liaison: See attached report.

New Business:

The board approved the amended the list of election workers after a motion by D. Landau-Flayter, seconded by K. Twohig. Katharine Warner will replace Janie Moore.

Director Salierno gave an overview and explained that we will be in tier F with a gradual opening of the community room. Director Salierno reviewed the Tier plan with the board emphasizing that if there were any shifts in Covid trends or if New York State mandates more strident rules, the director would adjust these operations accordingly.

The Updated Service Tiers Plan was accepted after a motion by S. Anderson and seconded by P. Zinman.

K. Twohig motioned to accept the Updated Reopening Plan. This was seconded by P. Zinman. Motion carried.

D. Landau-Flayter motioned to accept the Updated Covid-19 Policy and S. Anderson seconded the motion. Motion carried.

Good and Welfare:

T. Rigney will be entertaining at Dogwood on Sunday, April 17.

S. Anderson shared that his daughter has been accepted and will happily attend Cal Poly in the fall. Congratulations were offered.

The next meeting is May 10, 2022.

Adjournment:

D. Landau-Flayter made a motion to adjourn the meeting at 7:58 and P. Zinman seconded. Motion carried.

Respectfully submitted,

Kathleen Furfey,
Secretary, Board of Trustees

MOTION to open Public Meeting

MOTION to close Public Hearing

MOTION to accept minutes of the previous meeting

MOTION to accept Budget vs. Actual Financial Report

MOTION to accept Balance Sheet for April 2022

MOTION to accept bill payments

MOTION to approve list of election workers

MOTION to accept Updated Tiers Service plan

MOTION to accept Updated Reopening plan

MOTION to accept Updated Covid-19 policy

MOTION to adjourn