

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE RE-ORGANIZATION MEETING OF THE BOARD OF TRUSTEES  
July 14, 2020**

**Pledge of Allegiance**

**Call to Order:** J. Dolan called the meeting to order at 7:00 PM.

**Roll Call of Members:**

Jan Dolan, Arabella Champaq Drouillard, Kathleen Furfey, Diane Landau-Flayter, Thomas Rigney, Karen Twohig, and Director Kristen Salierno, *ex officio*.

J. Dolan asked the two new trustees to say a few things about themselves. S. Twohig stated he has a Degree in Fine Art and has varied work experiences. J. Conway has young children, has a Doctorate in English Education and has worked as a High School educator. Both trustees are looking forward to working with the Board.

**RE-ORGANIZATION MEETING**

**SEAT ELECTED TRUSTEES:** Jessica Conway, Thomas Rigney, Karen Twohig and Sean Twohig were administered the oath of office by Julie Beyer.

**ELECTION OF OFFICERS:**

Jan Dolan was nominated for President.

**MOTION** to elect **Jan Dolan** as President for 2020-2021.

MOTION: T. Rigney                      SECONDED: A. Champaq Drouillard                      Motion carried.

Thomas Rigney was nominated for Vice-President.

**MOTION** to elect **Thomas Rigney** as Vice President for 2020-2021.

MOTION: D. Resling                      SECONDED: K. Twohig                      Motion carried.

**MOTION** to elect **Arabella Champaq Drouillard** as Secretary for 2020-2021.

MOTION: D. Landau-Flayter                      SECONDED: A. Champaq Drouillard                      Motion carried.

**NEWSPAPER OF RECORD**

**MOTION** to designate the Poughkeepsie Journal as the newspaper of record for the Howland Public Library:

MOTION: D. Resling                      SECONDED: K. Furfey                      Motion carried.

**BANK SIGNATURE CARDS**

**MOTION** for M & T Bank as the bank of record for all accounts.

MOTION: T. Rigney                      SECONDED: K. Twohig                      Motion carried.

**MOTION** for Kristen Salierno, Jan Dolan, Thomas Rigney, and Peter McGivney to be the authorized check signers on the Payroll, Checking, and Savings accounts.

MOTION: A. Champaq Drouillard                      SECONDED: K. Furfey                      Motion carried.

**SET COMMITTEES**

J. Dolan submitted the following appointments of committee chairs:

- Board Development & Policy Committee – K. Furfey
- Building Committee – T. Rigney
- Finance Committee – D. Landau-Flayter
- Personnel/Nominating/Election Committee – A. Champaq Drouillard
- Planning Committee – K. Twohig
- Liaison to the Friends – A. Champaq Drouillard

## **CONTINUATION INTO THE REGULAR MEETING.**

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None

**Guest Speakers:** None

### **Reading of the Minutes of the Previous Meeting:**

K. Furfey made a **motion** to accept the June 9<sup>th</sup>, 2020 meeting minutes, as circulated. Seconded by D. Landau-Flayter. J. Conway and S. Twohig abstained and the rest of the votes were ayes. The motion carried.

**Treasurer's Report:** See attached report.

The **motion** to accept the warrants and claims for vouchers #3118 – 3149 for the month was made by T. Rigney and seconded by A. Champaq Drouillard. Motion carried. D. Resling made a **motion** to accept the Financial Report for June 2020 as presented. Seconded by K. Twohig and the motion carried. On a **motion** by K. Twohig and seconded by D. Resling the budget amendments were accepted as presented. Motion carried.

**President's Report:** See attached report.

**Director's Report:** See attached report.

D. Resling asked what the composition of the roof material was and K. Salierno will look into that.

K. Salierno stated the ALA has an online advocacy center and they are trying to start a Library Stabilization Fund Act. Please go to the website and get information.

J. Conway asked what would be done with the old computers that are being replaced. K. Salierno said she will be working with Gerry at Mid-Hudson Library as there is no plan yet.

S. Twohig asked if there were any media outlets that the library could post the vandalism photo's on to try to get community help. K. Salierno will discuss this with Michelle Rivas to see if there is any possibility.

Board Development/Policy Committee:

K. Furfey welcomed J. Conway to the committee. The protocol for the COVID-19 reopening has been going smoothly, but they are staying fluid to adjust to anything that may come up. There was an orientation meeting with the new trustees that went well. They will schedule a meet and greet for the staff and a building tour at a future date. She thanked A. Champaq Drouillard for her input on the orientation portion. K. Furfey said she recommends the MHLS webinars. There are two left this month on the 21<sup>st</sup> and 28<sup>th</sup>. The first is for membership and the second is for committee infrastructure. Go to the website for information. She is looking forward to the committee work to revitalize the bylaws in the future.

Building Committee:

T. Rigney welcomed S. Twohig to the committee. They have not met yet but are waiting to get more information from the roofer before a meeting is scheduled. There was another leak over the youth area. Everyone will be notified when a meeting is scheduled.

Personnel/Nominating Committee:

A. Champaq Drouillard said the committee has had no activity.

Planning Committee:

See Report

Friends Liaison Report:

Arabella Champaq Drouillard stated with the computer purchases and being closed their balance is very low. They have reopened 3-4 days a week and all the volunteers are doing well. They have an appointment to sign the Memo of Understanding on Thursday.

**New Business:**

**Motion** to approve the meeting dates for the fiscal year 2020- 2021 with the caveat that if changes need to be made for conflicts of holidays it could be, was made by D. Resling. Seconded by T. Rigney and the motion carried.

J. Dolan stated that in these times, she would like to hear if any of the Board members had suggestions on how to encourage diversity in the Board and how to support the community. K. Salierno had suggested people who are active in the protests put up signs saying what they are supporting and that they are Library Board members so it shows the library is supporting the community. J. Conway stated she found information from the Seattle Library and forwarded it to J. Dolan and K. Salierno. It is about community circles to open discussions. She is willing to be a liaison and to help in any way. K. Twohig stated the library did community discussions last year but they could be done again. J. Dolan said they were a lot of work and poorly attended, but the Board did get a lot of good information from them and in the current atmosphere more people may be willing to participate. T. Rigney also believes people may be more willing at this time. This will be an ongoing discussion.

**Good and Welfare:**

K. Twohig asked if Roswell received his Savoit check. K. Salierno stated he has been informed he is the recipient and he is very grateful. She has not been able to meet with him and Ginny Figlia at the same time yet. T. Rigney stated he has a garden for the first time and has grown zucchini's and he's willing to share.

**Agenda for August 11 Board Meeting to start at 7:00 PM:**

**Adjournment:**

J. Conway made a motion to adjourn at 8:07 PM. Seconded by D. Resling and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

**MOTION** for Jan Dolan as President for 2020-2021.

**MOTION** for Thomas Rigney as Vice President for 2020-2021.

**MOTION** for the Poughkeepsie Journal to be the newspaper of record.

**MOTION** for M & T Bank as the bank of record for all accounts.

**MOTION** for Kristen Salierno, Jan Dolan, Thomas Rigney, and Peter McGivney to be the authorized check signers on the Payroll, Checking, and Savings accounts.

**MOTION** to accept the minutes

**MOTION** to accept the Claims Audit Process

**MOTION** to accept the Financial Report

**MOTION** to accept the budget amendments

Attachments