

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
APRIL 14, 2020**

**Pledge of Allegiance**

**Call to Order:** Jan Dolan called the meeting to order at 7:00 PM.

**Roll Call of Members:**

Via Video Conference: Jan Dolan, Arabella Drouillard, Diane Landau-Flayter, Kathleen Furfey, Darlene Resling, Thomas Rigney, Karen Twohig, and Director Kristen Salierno, *ex officio* and Recording Secretary Julie Beyer.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None.

**Guest Speakers:** None.

**Reading of the Minutes of the Previous Meeting:**

The March 10, 2020 minutes were approved with amendments on a **motion** by A. Drouillard and seconded by K. Furfey. Motion carried.

**Financial Report:** See attached report.

K. Twohig made a **motion** to accept the Financial Reports for March, 2020 as presented. Seconded by D. Resling and carried. The **motion** to accept the warrants and claims for vouchers for the month was made by K. Twohig and seconded by D. Landau-Flayter. Motion carried. There were no budget amendments or transfers at this time.

**President's Report:** See attached report.

**Director's Report:** See attached report. Director Salierno stated staff is using Zoom and she is continuing to look at various platforms.

**Unfinished/Committee Reports:**

Board Development/Policy Committee: K. Furfey they have not had any meetings yet. The workshop sponsored by NYLA has been cancelled. The Committee will have to meet to create a policy for further "pandemic" issues should something like this happen again.

Building Committee:

T. Rigney stated he virtually attended a Trustee meeting with MHLS regarding COVID-19 issues and there was a lot of good information.

Personnel/Nominating Committee: see Report

A. Drouillard stated they have not had a meeting.

Planning Committee:

K. Twohig there is no report at this time.

Friends Liaison Report:

A. Drouillard stated they had a meeting scheduled to sign the MOU for 3/19, but it was postponed. They had sales receipts for \$150.00 for the month of March.

### **New Business:**

K. Salierno stated the Library will be unable to have a vote prior to June 1, 2020. As she gets more information it will be passed on. J. Dolan asked if the original petitions would be good and K. Salierno stated that has not been discussed yet. A. Drouillard stated there is a lot of work that will need to be done prior to the vote. T. Rigney stated the State has not made any decisions yet. MHLS reminded libraries to be sensitive to the economic realities when presenting their budgets to the public. J. Dolan asked if the election goes beyond the beginning of the year, will something be put in place so the current trustees stay in until the new ones are elected. K. Salierno stated there have been no decisions made yet. D. Resling asked if there was a specific list of what areas are in the BCSD voting area and K. Towhig will get that to her. A. Drouillard stated they will probably need to schedule a special meeting before the May meeting to keep up with information as it becomes available.

On a **motion** by T. Rigney and seconded by K. Furfey the following resolution was accepted: WHEREAS the Governor of the State of New York issued an Executive Order declaring non-essential workers may not physically report to work; whereas but the Board recognizes the library is a community resource for critical information at this time, and must remain ready to respond to community needs as is within its capacity and budget; Whereas the personnel policy of the library states "Any employee scheduled to work on a day that the Library has an unscheduled closure shall receive his/her regular compensation for the day" the board is resolved to continue to compensate full and part-time staff that are willing and able to be "on call" and ready to work remotely until such time as the library is legally able to have staff return to the building.

### **Good and Welfare:**

J. Dolan stated she hopes everyone continues to stay safe. T. Rigney said it was good to see everyone. A. Drouillard stated there is a Mutual Aid Project in Beacon providing food for those who need it as well as assisting with prescriptions and doctors appointments as well as making masks for hospitals. She has made over 300 and the group has made over 4000 to go over the N95's. K. Furfey stated the knitting group that meets at the library is also making masks.

### **Agenda for May 12, 2020 Meeting to start at 7:00 PM:**

#### **Adjournment:**

D. Landau-Flayter made a **motion** to adjourn at 7:55 PM. Seconded by K. Towhig and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

**MOTION** to accept the minutes

**MOTION** to accept the Warrants and Claims

**MOTION** to accept the Financial Report

**MOTION** to continue to pay staff willing to be "on call" during the library closure

Attachments