

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
MARCH 10, 2020**

Pledge of Allegiance

Call to Order: Jan Dolan called the meeting to order at 7:00 PM.

Roll Call of Members:

Jan Dolan, Arabella Drouillard, Diane Landau-Flayter, Kathleen Furfey, Darlene Resling, Thomas Rigney, Director Kristen Salierno, *ex officio* and Recording Secretary Julie Beyer. Karen Twohig is excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation: None.

Guest Speakers: None.

Reading of the Minutes of the Previous Meeting:

The February 11, 2020 minutes were approved with amendments on a **motion** by A. Drouillard and seconded by T. Rigney. Motion carried.

Financial Report: See attached report.

D. Resling made a **motion** to accept the Financial Reports for February 2020 as presented. Seconded by K. Furfey and carried. The **motion** to accept the warrants and claims for vouchers #3007 – 3017 for the month was made by T. Rigney and seconded by A. Drouillard. Motion carried. There were no budget amendments or transfers at this time.

President's Report: See attached report. K Furfey gave a report about Advocacy Day in Albany. She and K. Twohig went and met with various officials and discussed several major issues.

Director's Report: See attached report. Director Salierno has not looked further into the lithograph that the Historical Society has requested, but now they have reached out again regarding hats and mummified cats.

Unfinished/Committee Reports:

Board Development/Policy Committee:

J. Dolan stated that K. Furfey is the new chairperson for this committee. They will need to meet and discuss how to approach new members to the Board. J. Dolan would like to have an Executive Committee meeting to possibly move some of the committees around a little. She thanked K. Furfey for stepping up. K. Furfey stated their first order of business will be addressing new trustees and then looking at the 2 hours of annual required training for trustees.

Building Committee:

T. Rigney stated the committee did not meet. There was an issue with the diaper changing station in the men's room being loose after an incident with teens shouting and roughhousing in the bathroom. Bruce Pedersen is unsure if he will be able to make new holes in the tile, so a contractor may have to be brought in to fix this.

Personnel/Nominating Committee: see Report

A. Drouillard stated the committee met on 2/17. T. Rigney made a **motion** that after the trustee election, temporary positions will be offered to new trustees until their new terms begin in July, 2020. Seconded by D. Landau-Flayter and motion carried.

Planning Committee:

J. Dolan stated they will have the community conversation groups meet again to discuss what the follow through will be since all the information has been gathered.

Friends Liaison Report:

A. Drouillard stated the treasurer for the Friends is having computer problems, so there was no printed report. Their monthly beginning balance was \$18,760.00 and after expenses it was \$18,160.00. The Friends have agreed to donate \$14,000 towards the purchase of the library's new computers. The MOU has been drafted with language that was mutually agreeable. The lawyer reviewed it and only voiced a concern regarding insurance, but the Board is in agreement that the current situation is fine. T. Rigney made a motion to accept the Memorandum of Understanding as presented. Seconded by D. Resling and carried. A. Drouillard stated at the next meeting she would be bringing in thank you notes for everyone to sign and send to the Friends.

New Business:

D. Landau-Flayter made a **motion** to approve the Annual Report to the Community as amended. Seconded by A. Drouillard and carried.

K. Salierno stated any contingency plan for the vote will have to go through the attorney as it still has to meet all of the Election Law and Education Law requirements for budget and trustee elections.

Good and Welfare:

J. Dolan stated she is being taken to Costa Rica by her family so she will not be here for the April meeting.

Agenda for April 14, 2020 Meeting to start at 7:00 PM:

Adjournment:

D. Resling made a **motion** to adjourn at 8:32 PM. Seconded by T. Rigney and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

MOTION to accept the minutes

MOTION to accept the Warrants and Claims

MOTION to accept the Financial Report

MOTION that after the trustee election, temporary positions will be offered to new trustees until their new terms begin in July, 2020

MOTION to accept the Annual Report to the Community
Attachments