

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 12, 2019**

Pledge of Allegiance

Call to Order: Jan Dolan called the meeting to order at 7:00 PM.

Roll Call of Members:

Jan Dolan, Diane Landau-Flayter, Kathleen Furfey, Randy Lashua, Mark O'Malley, Thomas Rigney, Karen Twohig, and Director Kristen Salierno *ex officio*, and Recording Secretary Beyer. Arabella Drouillard was excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation: None.

Guest Speakers: None.

Motion made by K. Furfey to accept Darlene Resling as trustee to filling the vacancy left by S Christiansen. Seconded by D. Flayter and carried. D. Resling was sworn in by J. Beyer.

Reading of the Minutes of the Previous Meeting:

The October 10, 2019 minutes were approved on a **motion** by K. Twohig and seconded by M. O'Malley. Motion carried.

Financial Report: See attached report.

K. Twohig made a **motion** to accept the Financial Reports for October, 2019 as presented. Seconded by T. Rigney and carried. The **motion** to accept the warrants and claims for vouchers #2839 - 2860 for the month was made by T. Rigney and seconded by K. Twohig. Motion carried. There were no budget amendments or transfers at this time.

President's Report: See attached report.

Director's Report: See attached report. On a **motion** by R. Lashua and seconded by D. Furfey the appointments of Craig Kracht, Gabrielle Esposito, David Durmazolu, and Brittany Siegel were accepted for the positions of Clerk 1.

Unfinished/Committee Reports:

Board Development/Policy Committee:

R. Lashua attached a copy of the policy committee minutes and Board Evaluation to these minutes. On a **motion** by R. Lashua and seconded by K. Twohig the Board Evaluation will be accepted as a tool for the Board's use.

Building Committee: See Report

T. Rigney stated the committee met. He made a **motion** to hire Empire Alarm Company for the upgrade to the CCTV system at a cost of \$3390. Seconded by R. Lashua and carried.

Personnel/Nominating Committee: See Report

K. Furfey presented a written statement from A. Drouillard regarding their trustee search process.

Planning Committee: See Report

K. Twohig stated the committee met on October 22. They are still working on their project again on Tuesday, November 19 at 7:15 PM. They will try to bring something to be voted on to the board at the December meeting.

Friends Liaison Report:

In A. Drouillard's absence Director Salierno reported there was no financial report from the Friends this month.

New Business:

T. Rigney welcomed D. Resling to the Board.

Good and Welfare:

K. Salierno stated the holiday party will be December 4th at 5:30 PM. The friends are supplying the food and she will be supplying dessert. She also stated she will be at the NYLA conference in Saratoga from this Thursday until Saturday. While she's there she will have a free 20 min. quick consult with architects regarding the possible building project.

Agenda for December 10th, 2019 Meeting to start at 7:00 PM:

Adjournment:

R. Lashua made a **motion** to adjourn at 8:21 PM. Seconded by M. O'Malley and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

MOTION to accept the minutes

MOTION to accept the Warrants and Claims

MOTION to accept the Financial Report

MOTION to accept the appointments of Craig Kracht, Gabrielle Esposito, David Burmazolu, and Brittany Siegel for the positions of Clerk 1.

MOTION that the Board Evaluation will be accepted as a tool for the Board's use

MOTION to hire Empire Alarm Company for the upgrade to the CCTV system at a cost of \$3390

Attachments