

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
JUNE 11, 2019**

**Pledge of Allegiance**

**Call to Order:** K. Twohig called the meeting to order at 7:00 PM.

**Roll Call of Members:**

Stacy Christensen, Jan Dolan, Arabella Drouillard, Mark O'Malley, Prudence Posner, Karen Twohig, and Director Kristen Salierno, *ex officio*. Donna Haynes, Randy Lashua, and Thomas Rigney were excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None.

**Guest Speakers:** None.

**Reading of the Minutes of the Previous Meeting:**

The May 14, 2019 minutes were approved on a **motion** by A. Drouillard and seconded by J. Dolan. Motion carried.

**Financial Report:** See attached report.

P. Posner made a **motion** to accept the Financial Reports for May, 2019 as presented. Seconded by J. Dolan and carried. The **motion** to accept the warrants and claims for vouchers #2602 - 2637 for the month was made by J. Dolan and seconded by S. Christensen. Motion carried. P. Posner made a **motion** to authorize the budget amendments as proposed by the Director. Seconded by S. Christensen and carried.

**President's Report:** See attached report.

**Director's Report:** See attached report.

P. Posner made a **motion** to purchase a desk using the Bullet Aid Funds from the Library Store for \$6,644.37. Seconded by J. Dolan and carried. On a **motion** by J. Dolan and seconded by M. O'Malley, the Director is authorized to purchase six lap tops using the remaining Bullet Aid Funds. Motion carried. On a **motion** by P. Posner and seconded by M. O'Malley, the Board approved submitting Denis Shannon for the Mid-Hudson Scholarship for attendance at the NYLA Conference. Motion carried. S. Christensen made a **motion** to appoint Andrew Ridgeway to the position of provisional Library Assistant for Youth Services Department. Seconded by M. O'Malley and carried.

P. Posner suggested having the Director or representative attend the City Council meetings. Any mention of the library will get it public notice. J. Dolan stated that the workshop has a time for Community Reporting and that is where the past director would speak. It may be something Director Salierno would like to look into.

**Unfinished/Committee Reports:**

Board Development/Policy Committee: In R. Lashua's absence, Director Salierno stated that there will be a new trustee orientation on July 2, 2019.

Building Committee:

In T. Rigney's absence, Director Salierno stated there was a roof repair done. The carpets are being cleaned tomorrow and the painting should be done somewhere between the third and fourth week of June. She will work with B. Pedersen to have a building tour set up for any trustees that have not yet been thru the facility.

Personnel/Nominating Committee: See report.

P. Posner stated the issue regarding the Personnel Policy is being reviewed by the attorney.

Planning Committee:

J. Dolan stated the community conversations have been varied and quite interesting. The last one is June 22, so please invite people to get the numbers up a little.

Friends Liaison Report: See report.

A. Drouillard said there was no budget report for the month. She did finally meet Vicki. The Friends did a fundraising campaign, but she does not have the final numbers at this point.

On a **motion** by P. Posner and seconded by J. Dolan, the agenda was amended to add:  
City of Beacon Community Choice Aggregation Announcement  
Schedule of Claims Audit

### **New Business:**

J. Dolan made a **motion** to accept the proposed meeting schedule for 2019-2020 as amended. Seconded by S. Christensen and carried. On a **motion** by M. O'Malley and seconded by J. Dolan, the Board will opt in to the City of Beacon Community Choice Aggregation. Motion carried. A. Drouillard made a **motion** to accept the Schedule of Claims Audit as presented. Seconded by S. Christensen and carried.

### **Good and Welfare:**

K. Twohig thanked P. Posner

### **Agenda for July 9<sup>th</sup>, 2019 Re-Organizational Board Meeting to start at 7:00 PM:**

### **Adjournment:**

M. O'Malley made a **motion** to adjourn at 7:50 PM. Seconded by P. Posner and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

**MOTION** to accept the minutes

**MOTION** to accept the Warrants and Claims

**MOTION** to accept the Financial Report

**MOTION** to approve the budget amendments

**MOTION** to approve purchase of a desk

**MOTION** to approve purchase of 6 lap tops

**MOTION** to submit Denis Shannon for the Mid-Hudson Scholarship for attendance at the NYLA Conference

**MOTION** to appoint Andrew Ridgeway to the position of provisional Library Assistant for Youth Services Department

**MOTION** to amend the agenda

**MOTION** to accept the proposed meeting schedule for 2019-2020 as amended

**MOTION** to opt in to the City of Beacon Community Choice Aggregation

**MOTION** to accept the Schedule of Claims Audit as presented

**MOTION** to adjourn

Attachments