

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
FEBRUARY 19, 2019**

**Pledge of Allegiance** – there was no flag, so the Pledge was not done.

**Call to Order:** K. Twohig called the meeting to order at 7:00PM.

**Roll Call of Members:**

Stacy Christensen, Jan Dolan, Randy Lashua, Mark O'Malley, Prudence Posner, Thomas Rigney, Karen Twohig, and Director Kristen Salierno, *ex officio*. Arabella Drouillard and Donna Haynes were excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None

**Guest Speakers:** None.

**Reading of the Minutes of the Previous Meeting:**

The January 8, 2019 minutes were approved on a **motion** by S. Christensen and seconded by P. Posner. Motion carried.

K. Salierno requested an amendment to the agenda. On a **motion** by T. Rigney and seconded by J. Dolan, the agenda was amended to add a "d. Bookshelves in storage" under New Business.

**Treasurer's Report:** See attached report.

The **motion** to accept the warrants and claims for vouchers #2418 - 2465 for the month was made by T. Rigney and seconded by S. Christensen. Motion carried. J. Dolan made a **motion** to accept the Financial Reports for January 2019 as presented. Seconded by R. Lashua and carried. P. Posner made a **motion** to transfer \$900.00 from MHLS Outreach Mini-Grant to lines 6040 (Children's books) and 6320 (Children's Programs). Seconded by J. Dolan and carried. On a **motion** by P. Posner and seconded by T. Rigney, \$9,598 will be transferred from the Fund Balance to cover the security expenses for 2018-2019 budget.

**President's Report:** See attached report.

**Director's Report:** See attached report.

On a **motion** by J. Dolan and seconded by S. Christensen, the Board will read the enclosed information regarding the tax payments and be prepared to discuss it at the next meeting.

**Unfinished/Committee Reports:**

Board Development/Policy Committee: R. Lashua stated that the Sexual Harassment Policy and the 3-D Printer Policy both have to be reviewed by the attorney.

Building Committee:

T. Rigney stated the leak in the ceiling is still there. The roofer came back and will try a different product. If that doesn't work, they will have to move the tin and see exactly what's going on. The Friends' bathroom toilet vent was backing up into the kitchen. They have a temporary solution, but will have to find a long term one. Director Salierno stated there is a pile of shelving units that are old and mismatched in the Carpenter's Room that B. Pedersen has stated should

be disposed of. If the Pleasant Valley Library could use them, the Director would like to donate them there. On a **motion** by T. Rigney and seconded by J. Dolan, the shelves can be donated to PV Library if they can use them. On a **motion** by S. Christensen and seconded by J. Dolan, the Director has permission to hire someone to get rid of all the items that have previously been approved for disposal. T. Rigney stated once B. Pedersen completes the Building Plan, the committee will meet.

Finance Committee: See report.

It was presented during the Treasurer's Report section.

Personnel/Nominating Committee:

There are some issues that need to be discussed with the attorney.

Planning Committee: J. Dolan stated the May meeting is a tentative date for the Savoit Award and to have representatives from MHLS present. There was a meeting today to discuss the Community Conversations.

Friends Liaison Report: See report.

### **New Business:**

On a **motion** by P. Posner and seconded by J. Dolan, the library annual report was accepted. P. Posner made a **motion** for the following resolution: Whereas, the adoption of this 2019-2020 budget for the Howland Public Library requires a tax levy increase that exceeds the tax cap imposed by State Law as outlined in General Municipal Law Section 3-c adopted in 2011, and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of the qualified board members, now therefore be it Resolved, that the Board of Trustees of the Howland Public Library voted and approved to exceed the tax levy limit for 2019-2020 by at least the sixty percent of the board of trustees as required by State Law on February 19, 2019. Seconded by T. Rigney. Secretary Beyer asked that the Board be polled: S. Christensen – aye; J. Dolan – aye; R. Lashua – aye; M. O'Malley – aye; P. Posner – aye; T. Rigney – aye; K. Twohig – aye. Motion carried. K. Twohig stated that the proposed budget is a 5.5% increase. P. Posner made the attached **motion** for the Notice of Special Meeting, Budget Vote and Election of Trustees for the Howland Public Library. Seconded by R. Lashua and carried.

### **Good and Welfare:**

S. Christensen stated she will be retiring and moving upstate, but is unsure when it will happen, as a house is being built.

### **Agenda for March 12, 2019 Board Meeting to start at 7:00 PM:**

### **Adjournment:**

P. Posner made a **motion** to adjourn at 8:30 PM. Seconded by J. Dolan and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

**MOTION** to accept the minutes

**MOTION** to amend the agenda  
**MOTION** to accept the Warrants and Claims  
**MOTION** to accept the Financial Report  
**MOTION** to transfer funds for the Outreach Mini-Grant  
**MOTION** to transfer funds for security expenses  
**MOTION** to donate shelved to PV Library  
**MOTION** to hire someone to get rid of all the items that have previously been approved for disposal  
**MOTION** to exceed the tax cap  
**MOTION** for the Special Meeting, Budget Vote, and election of trustee  
**MOTION** to adjourn

Attachments