

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
APRIL 16, 2019**

Pledge of Allegiance

Call to Order: K. Twohig called the meeting to order at 7:01 PM.

Roll Call of Members:

Stacy Christensen, Jan Dolan, Randy Lashua, Mark O'Malley, Thomas Rigney, Karen Twohig, and Director Kristen Salierno, *ex officio*. Arabella Drouillard and Prudence Posner were excused. Donna Haynes was absent.

Votes: All votes were unanimous, unless otherwise noted.

Public Hearing:

On a **motion** by T. Rigney and seconded by R. Lashua, the Public Hearing on the proposed 2019-2020 Budget was opened. There was no one present to speak for or against this budget. Director Salierno gave a brief overview of the presentation. At 7:20 PM J. Dolan made a **motion** to close the Public Hearing. T. Rigney seconded and motion carried.

Public Participation: None

Guest Speakers: None.

K. Salierno requested an amendment to the agenda. On a **motion** by T. Rigney and seconded by S. Christensen, the agenda was amended to add "b. 990 Filing" "c. Dutchess County Public Library Trustees Reception" and "d. Annual Report to Community" under New Business.

Reading of the Minutes of the Previous Meeting:

The March 12, 2019 minutes were approved on a **motion** by R. Lashua and seconded by J. Dolan. Motion carried.

Treasurer's Report: See attached report.

M. O'Malley made a **motion** to accept the Financial Reports for March 2019 as presented. Seconded by J. Dolan and carried. The **motion** to accept the warrants and claims for vouchers #2502 - 2555 for the month was made by S. Christensen and seconded by J. Dolan. Motion carried.

President's Report: See attached report.

Director's Report: See attached report.

On a **motion** by T. Rigney and seconded by R. Lashua, Matthew Dubetsky was approved for the position of provisional hourly security guard. Motion carried.

Unfinished/Committee Reports:

Board Development/Policy Committee: R. Lashua stated there are 3 policies that the committee will be addressing. They will schedule a meeting.

Building Committee:

T. Rigney stated they have not met, but he was happy to hear the roof did not leak during the last storms and that the facility plan is moving forward. J. Dolan stated that painting of the Community Room was approved and B. Pedersen got prices, but they are old and probably no longer good. Director Salierno will ask him to get updated prices.

Finance Committee: See report.

It was presented during the Treasurer's Report section.

Personnel/Nominating Committee: See report.

On a **motion** by M. O'Malley and seconded by T. Rigney, the committee's recommendation to rewrite the Health Care Reimbursement portion of the employee benefits policy to change to a buyout system whereby the library pays 25% of the annual individual NYSHIP premium in two payments to employees who opt out of the plan provided by the library was approved.

Planning Committee:

J. Dolan stated they have not met again yet. They have done a practice community discussion and had their first one with some public last week. It went very well. They had 12 people and there seemed to be a few repeated items that may be easy to address. There will be 2 more conversations in May and one in June.

Friends Liaison Report: See report.

A. Drouillard was excused, but there was a financial report submitted. The Friends did send out their membership requests.

New Business:

Director Salierno stated the current insurance doesn't have specific D & O coverage and the wording on what's there is very difficult to interpret. K. Twohig suggested having the insurance agent attend a meeting to address this issue with the Board.

The 990 Filing is completed and the Board needs to review it tonight, so the president can sign it.

The Dutchess County Library Trustee Reception is May 9th and rsvp date is April 20th if anyone is interested in attending.

The Annual Report to the Community is completed and on the website. On a **motion** by J. Dolan and seconded by M. O'Malley, this was approved after the Director reviewed it with them.

Good and Welfare:

J. Dolan was approached by someone at the Howland Cultural Center who has a collection of information and memorabilia from the 1969 Moon Walk. July is the anniversary of this and he was wondering if the library would be willing to display his collection. J. Dolan has been working with M. Rivas on this and they thought about using the window in the empty store. This will have to be looked into to see what policy would cover it and what liability would be entailed.

R. Lashua said she met Justice McCray in the store and he is doing 1 minute videos of why libraries are important. This may be something everyone would like to see.

A reminder to all trustees that the budget vote and trustee election is next Thursday, April 25th from 12 – 8 PM.

Agenda for May 14th, 2019 Board Meeting to start at 7:00 PM:

Adjournment:

J. Dolan made a **motion** to adjourn at 8:14 PM. Seconded by R. Lashua and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

MOTION to open the Public Hearing

MOTION to close the Public Hearing

MOTION to amend the agenda

MOTION to accept the minutes

MOTION to accept the Warrants and Claims

MOTION to accept the Financial Report

MOTION to approve the provisional hire of a security guard

MOTION to accept the committee's recommendation to rewrite the Health Care Reimbursement portion of the employee benefits policy to change to a buyout system whereby the library pays 25% of the annual individual NYSHIP premium in two payments to employees who opt out of the plan provided by the library was approved.

MOTION to adjourn

Attachments