

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
MAY 8, 2018**

Pledge of Allegiance

Call to Order: K. Twohig called the meeting to order at 7:02 PM.

Roll Call of Members:

Stacy Christensen, Jan Dolan, April Farley, Rajene Hardeman, Randy Lashua, Prudence Posner, Thomas Rigney (*arrived at 7:14*), and Karen Twohig. Donna Haynes was excused. Peter McGivney was present in lieu of Interim Director Verdibello.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

None

Speakers or Guests:

None.

Reading of the Minutes of the Previous Meeting:

J. Dolan made a **motion** to accept the April 17, 2018 meeting minutes as presented. Seconded by S. Christensen and the motion carried.

J. Dolan made a motion to accept the vote for the Howland Public Library Board of Trustees and declare the following two candidates elected for five-year terms through June 30, 2023: Arabella Champaq Drouillard and Mark O'Malley. Seconded by R. Hardeman and voted unanimously. J. Dolan made a motion to accept the vote on Proposition 1: "Shall the sum of \$1,055,142.00 be appropriated for the annual support of the Howland Public Library for the fiscal year 2018-2019, and shall the Beacon City School District be authorized to levy the taxes necessary to raise such amount? Yes votes, 180; No votes, 18." Seconded by T. Rigney and voted unanimously.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers # 1972 – 2008 for the month was made by J. Dolan and seconded by P. Posner. Motion carried. R. Lashua made a **motion** to accept the Financial Report for April 2018 as presented. Seconded by J. Dolan and the motion carried. There were no budget transfers.

President's Report: see attached report.

Director's Report: see attached report.

Unfinished/Committee Reports:

Board Development:

R. Lashua's report is attached to these minutes.

Building Committee:

T. Rigney stated the Building Committee has not met. B. Pederson is working on quotes and they will meet when Director Verdibello returns.

Finance Committee:

P. Posner submitted a written report, which is attached to these minutes. R. Hardeman stated she went to the Fiduciary Workshop for Trustees and it was very informative and she highly recommends all attend.

Personnel/Nominating Committee:

S. Christensen stated there is nothing to report at this time.

Planning:

J. Dolan stated they did not have a meeting. It was decided that the Savoit award will be given to the chosen recipients at the start of the next meeting. There will be refreshments.

Friends:

The Friends did not turn in a report at this time. P. Posner asked if there were any regulations regarding the dispersal of fund for a 501 (c) 3. T. Rigney stated the next Director could get more involved with this.

Search Committee:

T. Rigney said the committee met and interviewed 3 candidates. They will be moving forward with the process. May 23rd will be the second round of interviews.

New Business:

None.

Good and Welfare:

None.

Agenda for June 12, 2018 Board Meeting to start at 7:00 PM:

Presentation of Savoit award

Adjournment:

J. Dolan made a **motion** to adjourn at 7:50 PM. Seconded by R. Lashua and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the minutes

Motion to accept the vote for Board of Trustees

Motion to accept the vote for Proposition 1

Motion to accept the Claims Audit Process

Motion to accept the Financial Reports