

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
MARCH 13, 2018**

Pledge of Allegiance

Call to Order: K. Twohig called the meeting to order at 7:00 PM.

Roll Call of Members:

Stacy Christensen, Jan Dolan, April Farley, Rajene Hardeman arrived at 7:17, Randy Lashua, Prudence Posner, Thomas Rigney, Karen Twohig, Interim Director Muriel Verdibello, *ex officio*. Donna Haynes was excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

None

Speakers or Guests:

None.

Reading of the Minutes of the Previous Meeting:

P. Posner made a **motion** to accept the February 13, 2018 meeting minutes as presented. Seconded by T. Rigney and the motion carried.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers # 1896 – 1930 for the month was made by T. Rigney and seconded by J. Dolan. Motion carried. J. Dolan made a **motion** to accept the Financial Reports for February 2018 as presented. Seconded by T. Rigney and the motion carried. There were no budget transfers. R. Lashua made a **motion** to table receiving the 2016/2017 audit until the next meeting to allow time for the Board to review it. Seconded by J. Dolan and carried.

President's Report: see attached report.

Director's Report: see attached report.

Unfinished/Committee Reports:

Board Development:

No report.

Building Committee:

T. Rigney stated the Building Committee will convene this month. He would also like an update on the roof.

Finance Committee:

No report. P. Posner would like to work on a three-year comparison for the Board to review semi-annually.

Personnel/Nominating Committee:

S. Christensen stated the vote is April 17th. April 10th will be the Public Hearing for the budget.

Planning:

J. Dolan stated they met last Saturday and are going to do a trial conversation group. She would like trustees to casually ask people personally if they are interested in meeting with the library regarding the community's needs. They are aiming for a Tuesday evening or Saturday morning in the end of April.

Friends:

The Friends have a \$23,000 fund balance and are looking for ways to help the library.

Search Committee:

T. Rigney said the committee is reviewing the questions for the interviews. They will wait to see how many people are on the list before they schedule another meeting.

New Business:

None.

Good and Welfare:

R. Hardeman said that Wikipedia is doing an Edit-a-Thon regarding Art & Feminism at the library on March 24th from 11 – 3 PM. DIA will be helping. Everyone is invited to stop by and help. The Mid-Hudson Library System Trustees would like to attend a meeting of this Board. There is a financial training seminar for trustees on April 10th at 5:30 PM in Poughkeepsie

Agenda for April 10, 2018 Public Hearing and Board Meeting to start at 7:00 PM:

Adjournment:

P. Posner made a **motion** to adjourn at 8:25 PM. Seconded by T. Rigney and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the minutes

Motion to accept the Claims Audit Process

Motion to accept the Financial Reports

Motion to table the receipt of the 2016-2017 audit