

**HOWLAND PUBLIC LIBRARY**  
**MINUTES OF THE RE-ORGANIZATION MEETING OF THE BOARD OF TRUSTEES**  
**July 10, 2018**

**Pledge of Allegiance**

**Call to Order:** J. Dolan called the meeting to order at 7:03PM.

**Roll Call of Members:**

Stacy Christensen, Jan Dolan, Arabella Champaq Droullard, Mark O'Malley, Prudence Posner, Thomas Rigney, and Director Kristen Salierno, *ex officio*. Randy Lashua and Karen Twohig were excused.

**RE-ORGANIZATION MEETING**

**SEAT ELECTED TRUSTEES:** Arabella Champaq Droullard and Mark O'Malley were administered the oath of office by Jan Dolan.

**ELECTION OF OFFICERS:**

Karen Twohig was nominated for President.

**MOTION** to elect **Karen Twohig** as President for 2018-2019.

MOTION: P. Posner                      SECONDED: T. Rigney                      Motion carried.

Jan Dolan was nominated for Vice-President.

**MOTION** to elect **Jan Dolan** as Vice President for 2018-2019.

MOTION: P. Posner                      SECONDED: S. Christensen                      Motion carried.

**NEWSPAPER OF RECORD**

**MOTION** to designate the Poughkeepsie Journal as the newspaper of record for the Howland Public Library:

MOTION: S. Crhstensen                      SECONDED: P. Posner                      Motion carried.

**BANK SIGNATURE CARDS**

**MOTION** for M & T Bank as the bank of record for all accounts.

MOTION: T. Rigney                      SECONDED: D. Haynes                      Motion carried.

**MOTION** for Kristen Salierno, Karen Twohig, Jan Dolan, and Peter McGivney to be the authorized check signers on the Payroll, Checking, and Savings accounts.

MOTION: S. Christensen                      SECONDED: T. Rigney                      Motion carried.

**SET COMMITTEES**

K. Twohig submitted the following appointments the following committee chairs:

Board Development & Policy Committee – Randy Lashua  
Building Committee – Tom Rigney  
Finance Committee – Chair: Prue Posner – Stacey Christensen  
Personnel/Nominating/Election Committee – Prudence Posner  
Planning Committee – Jan Dolan  
Liason to the Friends – Arabella Droullard

**CONTINUATION INTO THE REGULAR MEETING.**

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** None

**Guest Speakers:** None

**Reading of the Minutes of the Previous Meeting:**

T. Rigney made a **motion** to accept the June 12<sup>th</sup>, 2018 meeting minutes, as circulated. Seconded by P. Posner and the motion carried.

**Treasurer's Report:** See attached report.

The **motion** to accept the warrants and claims for vouchers #2059-2107 for the month was made by P. Posner and seconded by T. Rigney. Motion carried. D. Haynes made a **motion** to accept the Financial Report for June 2018 as presented. Seconded by T. Rigney and the motion carried. S. Christensen gave an overview of the Budget vs. Actual Report. On a **motion** by T. Rigney and seconded by S. Christensen the Treasurer will be authorized to review the claims audit for the 2 week period after the Board meeting, with the Board's full approval of that plus the remaining two week period at the meeting each month. Motion carried.

**President's Report:** See attached report. The Board reviewed the functions of each committee for the newer members.

**Director's Report:** See attached report. A check has been received from the Friends for Battle of the Books. On a **motion** by P. Posner and seconded by T. Rigney, the funds will be transferred on the budget line from Friends Donation to BOB Donation. Motion carried.

D. Haynes had to leave the meeting at 7:35 PM.

**Unfinished/Committee Reports:**

Building Committee:

T. Rigney stated there needs to be a review of quotes for the proposed project. He will ask B. Pedersen to set up a building tour for the new trustees.

**New Business:**

**Good and Welfare:**

J. Dolan stated she is crewing on Mondays on the Woody Guthrie. If anyone is interested, please contact Susan at the Sloop for reservations.

**Agenda for August 14 Board Meeting to start at 7:00 PM:**

**Adjournment:**

T. Rigney made a motion to adjourn at 7:50 PM. Seconded by P. Posner and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

**MOTION** for Karen Twohig as President for 2018-2019.

**MOTION** for Jan Dolan as Vice President for 2018-2019.

**MOTION** for the Poughkeepsie Journal to be the newspaper of record.

**MOTION** for M & T Bank as the bank of record for all accounts.

**MOTION** for Kristen Salierno, Karen Twohig, Jan Dolan, and Peter McGivney to be the authorized check signers on the Payroll, Checking, and Savings accounts.

**MOTION** to accept the minutes

**MOTION** to accept the Claims Audit Process

**MOTION** to accept the Financial Report

**MOTION** to authorize the Treasurer to review the claims audit for the 2 week prior after the Board meeting, with the Board's full approval of that plus the remaining two week period at the meeting each month.

**MOTION** to transfer budget funds from Friends Donation to BOB Donations

Attachments