

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 13, 2018**

Pledge of Allegiance

Call to Order: K. Twohig called the meeting to order at 7:02 PM.

Roll Call of Members:

Stacy Christensen, Jan Dolan, April Farley, Rajene Hardeman, Donna Haynes, Prudence Posner, Thomas Rigney, Karen Twohig, Interim Director Muriel Verdibello, *ex officio*. Randy Lashua was excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation: None

Speakers or Guests:

None.

Reading of the Minutes of the Previous Meeting:

J. Dolan made a **motion** to accept the January 9, 2018 meeting minutes as presented. Seconded by S. Christensen and the motion carried.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers # 1853 – 1895 for the month was made by P. Posner and seconded by J. Dolan. Motion carried. T. Rigney made a **motion** to accept the Financial Reports for January 2018 as presented. Seconded by S. Christensen and the motion carried. P. Posner made the following **motion**: Whereas, the adoption of the 2018-2019 budget for the Howland Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-x expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members, now therefore be it Resolved, that the Board of Trustees of the Howland Public Library voted and approved to exceed the tax levy limit for 2018-2019 by at least sixty percent of the board of trustees as required by State Law on February 13, 2018. Seconded by J. Dolan. All voted in favor. Motion carried unanimously. P. Posner left the meeting at 8:15 PM. **Motion** by S. Christensen and seconded by J. Dolan to approve the proposed budget for 2018-19 as presented at this meeting. Motion carried.

President's Report: see attached report.

Director's Report: see attached report.

Unfinished/Committee Reports:

Board Development:

No report.

Building Committee:

The roof will be inspected as soon as possible.

Finance Committee:

No report.

Personnel/Nominating Committee:

There is a meeting scheduled for Thursday February 22 at 6:00 PM.

Planning: see attached report.

J. Dolan proposed by a **motion** that the Savoit Award be kept simple this year, with a reception to be held at the library and two \$500.00 scholarships for two graduating seniors. Seconded by R. Hardeman and carried.

T. Rigney stated they do not want to wait until a new director starts to begin the community conversations.

J. Dolan will send an e-mail with the possible meeting dates.

Friends:

No report.

Search Committee:

T. Rigney set a meeting for Tuesday 2/20 at 7:00 PM. They will review the job description. M. Verdibello stated Civil Service is posting the exams this week. Applications will be due April 30th.

New Business:

Motion by R. Hardeman and seconded by A. Farley to designate the dates for the 2018 budget vote and election as attached to these minutes. Motion carried.

Good and Welfare:

R. Hardeman said that Wikipedia is doing an Edit-a-Thon regarding Art & Feminism at the library on March 24th from 11 – 3 PM. She also stated the DC Reps from the MHL Board would love to come to a Board meeting at some point.

Agenda for March 13, 2018 Board Meeting to start at 7:00 PM:

Adjournment:

J. Dolan made a **motion** to adjourn at 8:42 PM. Seconded by A. Farley and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the minutes

Motion to accept the Claims Audit Process

Motion to accept the Financial Reports

Motion to exceed the Tax Cap

Motion to approve the proposed budget for 2018-2019

Motion to designate the dates for the 2018 budget vote and election