

**HOWLAND PUBLIC LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**OCTOBER 18, 2016**

**Pledge of Allegiance**

**Call to Order:** T. Rigney called the meeting to order at 7:05pm

**Roll Call of Members:** Jan Dolan, Lillian Glauda, Rajene Hardeman, Donna Haynes, Prudence Posner, Thomas Rigney, Karen Twohig and Director Amy Raff, ex officio. Derek Sanderson, Randy Lashua excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:**

None.

**Guest Speakers:**

None.

**Reading of the Minutes of the Previous Meeting:**

P. Posner made a motion to accept the September 13, 2016 minutes. Seconded by K. Twohig and the motion carried.

**Treasurer's Report:**

The motion to accept the warrants and claims for vouchers #1119-1253 for the month was made by P. Posner and seconded by J. Dolan. P. Posner reviewed the budget vs. actual report with the Board.. R. Hardeman made a motion to approve the financial report as presented. Seconded by J. Dolan and the motion carried.

**President's Report:** See attached.

**Director's Report:** See attached.

**Old Business/Committee Reports:**

Action Development Committee: Nothing to report

Helen Savoit: K. Twohig reporting. The date has been set for Saturday, April 29, 2017 at St. Rocco's.

Building & Finance: Nothing to report.

Personnel/Nominating: Nothing to report.

Bylaws: Nothing to report.

Friends: Next meeting scheduled for October 25.

**New Business:** P. Posner made a motion to change November Board Meeting from November 9 to November 15 at 7:30pm in the Youth Program Room. Seconded by J. Dolan and the motion carried.

D. Haynes made a motion to adjourn the meeting at 8:30pm. Seconded by R. Hardeman and the motion carried.

Submitted by,

Amy Raff, Library Director

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