

**HOWLAND PUBLIC LIBRARY  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
APRIL 5, 2016**

**Pledge of Allegiance**

**Call to Order:** T. Rigney called the meeting to order at 7:00 PM.

**Roll Call of Members:**

Rajene Hardeman, Donna Haynes, Randy Lashua, Moning Lin, Prudence Posner, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, *ex officio*.

The Board was given a full building tour by Bruce Pedersen.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:**

None.

**Guest Speakers:**

None.

**Reading of the Minutes of the Previous Meeting:**

P. Posner made a motion to accept the March 1, 2016 meeting minutes as amended. Seconded by K. Twohig and the motion carried.

**Treasurer's Report:** See attached report.

The **motion** to accept the warrants and claims for vouchers #79-168 for the month was made by D. Sanderson and seconded by D. Haynes. Motion carried. J. Dolan made a **motion** to accept the Treasurer's Report as presented. Seconded by M. Lin and the motion carried.

**President's Report:** See attached report.

1. There was some discussion regarding the wording of the Room Use Policy and A. Raff said she will propose an amendment to item #22 to present at the next meeting.
2. T. Rigney stated Board evaluations will be addressed in June.

**Director's Report:** See attached report.

1. A. Raff explained some grants that are available and the difference between maintenance issues and construction grants.
2. The Historical Society has done an exhibit in the library. They would like to talk about space issues.
3. If anyone is interested in attending the DC Trustee dinner/training, let A. Raff know so they can be registered.

**Unfinished/Committee Reports:**

**Action Development Committee:**

D. Haynes stated she met with A. Raff to go over the 2020 Plan. They will meet again in April to review the revisions for presentation at the next meeting.

**Helen Savoit:**

K. Twohig's report is attached. She will need more help as the event gets closer.

**Building & Finance:**

P. Posner explained the different styles of financial reporting. She also reviewed the Friends statement. She stated they need to begin to compile information that a space consultant will be requiring.

**Personnel/Nominating:**

D. Sanderson left at 8:00 PM, so there was no report.

**Bylaws:**

R. Lashua stated they have met two times and will meet again Thursday, April 6 at 5:00 PM. They are comparing the bylaws, sample from the workshop and notes provided by P. Posner. This will be an ongoing process.

**Election:**

J. Beyer gave an update for the upcoming election and budget vote. Everything is on schedule. A. Raff is waiting for 2 bios from people running for the position of Trustee. P. Posner suggested contacting the Highland Current to run something for the vote.

**Friends:**

T. Rigney stated they met on March 8<sup>th</sup>. They will be holding a silent auction on September 10th. They will meet again Tuesday, April 26<sup>th</sup> at 6:30 PM at Beacon Reads.

**Adhoc:**

R. Hardeman said the Adhoc committee has not met yet.

**New Business:**

There was no new business.

**Good and Welfare:**

R. Lashua stated Hudson Valley Magazine had a great article regarding libraries becoming the hubs of communities.

T. Rigney stated there is a Trustee training session in Plattsburgh on Saturday, May 7<sup>th</sup>.

**Agenda for May 3, 2016 Board Meeting to start at 7:00 PM:**

Discussion/Motion regarding change of meeting date.

Insurance agent in attendance.

**Adjournment:**

M. Lin made a motion to adjourn at 9:02 PM. Seconded by R. Lashua and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

**Motion** to accept the Treasurer's Report

**Motion** to accept the Claims Audit Process