

# HOWLAND PUBLIC LIBRARY

313 Main Street, Beacon, NY 12508

## Board of Trustees Meeting of December 13, 2016

### **Pledge of Allegiance**

**Call to Order:** T. Rigney called the meeting to order at 7:05pm

**Roll Call of Members:** Jan Dolan, Rajene Hardeman, Donna Haynes, Prudence Posner, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, ex officio. Randy Lashua, excused. Lillian Glauda, absent.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:** Diane & Peter Lapis presented the library with one of the hats from the Historical Society's "Hats Off" exhibit/fundraiser in honor of the Society's 40<sup>th</sup> Anniversary. The artist is Arabella Champaq and it depicts Tioronda Hat Works.

**Guest Speakers:** Brent Napolean, CPA from Nugent & Haeussler, PC presented the annual financial audit.

### **Reading of the Minutes of the Previous Meeting:**

P. Posner made a motion to accept the November 15, 2016 minutes with correction of typo of "for" to "form" under new Business. Seconded by J. Dolan and the motion carried.

### **Treasurer's Report:**

The motion to accept the warrants and claims for vouchers #1291-1332 was made by J. Dolan and seconded by P. Posner. P. Posner reviewed the budget vs. actual report with the Board. D. Haynes made a motion to approve the financial report as presented. Seconded by K. Twohig and the motion carried. D. Haynes moved and P. Posner second that budget amendments and budget transfers will be done in September, March, and June. Motion carried.

**President's Report:** See attached. P. Posner moved and R. Hardeman second to accept Randy Lashua's request for a leave of absence due to health reasons through March 2017. Motion carried.

**Director's Report:** See attached.

### **Old Business/Committee Reports:**

Action Development Committee: Nothing to report

Helen Savoit: K. Twohig reporting. The date has been set for Saturday, April 29, 2017 at St. Rocco's. Meeting will be set in late December to begin planning the event.

Building & Finance: P. Posner will be creating a powerpoint of recent library renovations to share with the Board.

Personnel/Nominating: Nothing to report.

Bylaws: Nothing to report.

Friends Liaison: New vinyl flooring will be installed at Beacon Reads. The Friends are having a contest for the next Beacon.Reads tee-shirt design.

P. Posner made a motion to adjourn the meeting at 9:04pm. Seconded by R. Hardeman and the motion carried.

Submitted by,

Amy Raff, Library Director