

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 13, 2016**

Pledge of Allegiance

Call to Order: T. Rigney called the meeting to order at 7:03 PM.

Roll Call of Members:

Jan Dolan, Lillian Glauda, Prudence Posner, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, *ex officio*. Donna Haynes, Randy Lashau were excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

None.

Guest Speakers:

None.

T. Rigney gave the Oath of Office to Rajene Hardeman and welcomed her back to the Board.

Reading of the Minutes of the Previous Meeting:

J. Dolan made a **motion** to accept the August 2, 2016 meeting minutes as amended to change the word bank to band in the Good and Wellness section. Seconded by P. Posner and the motion carried.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers #1150 - 1197 for the month was made by P. Posner and seconded by J. Dolan. Motion carried. P. Posner gave an explanation of the new budget and financial formats. J. Dolan made a **motion** to accept the Financial Report as presented. Seconded by D. Sanderson and the motion carried.

President's Report: See attached report.

1. T. Rigney stated Battle of the Books will be this weekend. If anyone would like to see the kids off and wish them luck, they will be leaving at 7:30.
2. Rain date for Spirit of Beacon Day is next Sunday.
3. The webinar Engage Series – Democracy in Action was not watched due to sound issues. The Board was given the link to review it on their own time.

Director's Report: See attached report.

1. P. Posner suggested the possibility of hosting an Indie Film Club. A. Raff will look into it.
2. Next month is Library Card Sign Up Month.

Unfinished/Committee Reports:

Action Development Committee:

There was no report in D. Haynes' absence.

Helen Savoit:

K. Twohig said there will be a meeting September 19th at 5:00 PM to look at potential dates for next year's event.

Building & Finance:

No report.

Personnel/Nominating:

No report.

Bylaws:

A. Raff stated R. Lashua will be setting up a meeting before the next Board meeting so they can have a discussion in October.

Friends:

J. Dolan stated the Friend-raiser went very well.

New Business:

A. Raff stated the library has been contacted by a correctional facility in OK offering to digitize all the yearbooks. They are also paying the shipping charges.

R. Hardeman asked if the Board did the self-evaluations and A. Raff said they were done in June.

Good and Welfare:

A. Raff said the MHLS Annual Membership Meeting will be October 14th at 8:30 AM at the FDR Presidential Library. The Executive Director will be the keynote speaker. There will be a free tour of the new facility after the meeting.

Agenda for October 18, 2016 Board Meeting to start at 7:00 PM:

Adjournment:

P. Posner made a motion to adjourn at 8:01 PM. Seconded by R. Hardeman and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the Treasurer's Report

Motion to accept the Claims Audit Process