

**HOWLAND PUBLIC LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**MARCH 18, 2017** *(March meeting was rescheduled due to snow storm on March 14<sup>th</sup>)*

**Pledge of Allegiance**

**Call to Order:** T. Rigney called the meeting to order at 4:10 PM.

**Roll Call of Members:**

Stacy Christensen, Jan Dolan, Randy Lashua, Donna Haynes, Prudence Posner, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, *ex officio*. Rajene Hardeman was excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:**

None.

**Guest Speakers:**

None.

**Reading of the Minutes of the Previous Meeting:**

J. Dolan made a **motion** to accept the February 14, 2017 meeting minutes with the correction of spelling of Randy's name. Second by P. Posner and the motion carried.

**Treasurer's Report:** See attached report.

Derek Sanderson reviewed the bills. The **motion** to accept the warrants and claims for vouchers #1408-1441 for the month was made by J. Dolan and second by P. Posner. Motion carried. K. Twohig made a **motion** to accept the Financial Report as presented. Second by J. Dolan and the motion carried. K. Twohig moved, S. Christensen seconded to amendment the 2016-2017 Budget by including officially adding \$12,000 to income line 4373 for NYS Special Legislative Grant to be used for makerspace and adding \$12,000 to expenditure line 6325a. Motion carried.

**President's Report:** See attached report.

**Director's Report:** See attached report.

Amy presented a powerpoint with a review of the annual report and the proposed 2017-18 Budget.

K. Twohig moved, P. Posner seconded "Whereas, the adoption of this 2017-2018 budget for the Howland Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Howland Public Library voted and approved to exceed the tax levy limit for 2017-2018 by at least the sixty percent of the board of trustees as required by state law on March 18, 2017." Motion carried.

S. Christensen moved and J. Dolan second to approve the following:

**NOTICE IS HEREBY GIVEN**, that a vote will be taken upon the following proposition to appropriate the funds necessary to meet the estimated expenditures of the Howland Public Library for the 2017-2018 fiscal year to be held at the Howland Public Library, 313 Main Street, Beacon, New York, on May 18, 2017, between the hours of 12:00 noon and 8:00 p.m.: Proposition #1 "Shall the sum of **\$993,935** be appropriated for the annual support of the Howland Public Library for the fiscal year **2017-2018** and shall the Beacon City School District be authorized to levy the taxes necessary to raise such amount?" **NOTICE IS ALSO GIVEN** that at the same time and place, a vote to elect one (1) member to the Board of Trustees for a term of one (1) year and one (1) member to the Board of Trustees for a term of five (5) years, will also occur. **NOTICE IS ALSO GIVEN** that petitions nominating candidates for the office of trustee of the Howland Public Library must be filed with the Library Election Clerk not later than 5:00 p.m., Tuesday, April 18, 2017. Each petition must be directed to the Library Election Clerk, must be signed by at least 25 qualified voters of the Howland Public Library District, must state the residence of each signer, and must state the name and residence of the candidate. Petition forms may be obtained from the Library weekdays between 9:30 a.m. and 5:30 p.m. **NOTICE IS ALSO GIVEN** that the Board of Registration will meet on May 11, 2017, between the hours of 1:00 p.m. and 7:00 p.m. for the purpose of preparing

a register of the qualified voters of such Library District at the offices of the Howland Public Library, 313 Main Street, Beacon, New York. Anyone not presently registered will be registered in accordance with Section 2014 of the Education Law. Any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration, he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school meeting or election for which such register is prepared. Voters registered for general elections under Article 5 of the Election Law are eligible to vote at the May 18, 2017, budget vote and election without further registration. Voters who have been previously registered for any annual or special meeting or election and who have voted at any such annual or special meeting or election held or conducted during the last four calendar years preceding 2016 are eligible to vote at the May 18, 2017, budget vote and election without further registration. The register prepared will be filed in the office of the Library and will be open for inspection by any qualified voter of the Library District between the hours of 9:30 a.m. and 4:30 p.m. on each of the five days prior to the election. The register will also be available for inspection on the day of the election at the polling place. **NOTICE IS FURTHER GIVEN** that applications for absentee ballots may be applied for at the Library office. If the ballot is to be mailed to the voter, the completed application must be received by the Library Election Clerk no later than 4:00 p.m., prevailing time, seven (7) days before the annual library budget vote and election. If the ballot is to be delivered personally to the voter, the completed application must be received by the Library Election Clerk no later than 5:00 p.m., prevailing time, one day before the annual library budget vote and election. A list of all persons to whom absentee ballots are issued will be available for inspection weekdays between 9:30 a.m. and 4:30 p.m., prevailing time, at the Library office on each of the five (5) days before the annual district vote and election.

Motion carried.

P. Posner moved, R. Lashua second to approve the 2016 New York State Annual Report as submitted to the State. Motion carried.

**Unfinished/Committee Reports:**

**Action Development Committee:**

Nothing to report.

**Helen Savoit:**

K. Twohig reported that the event is being planned and this year there will be an essay contest to determine the recipient of the Savoit Educational Gift. Paypal account has been set-up for event payments.

**Building & Finance:**

Nothing to report.

**Personnel/Nominating:**

Nothing to report.

**Friends:**

New tee-shirts are being printed and will be on sale at the bookstore.

**New Business:**

**Good and Welfare:**

**Adjournment:**

J. Dolan made a motion to adjourn at 6:30 PM. Seconded by K. Twohig and the motion carried.

Respectfully submitted,

Amy Raff, Library Director II

Attachments

**Motion** to accept the Treasurer's Report

**Motion** to accept the Claims Audit Process

**Motion** to accept budget amendments

**Motion** to exceed tax cap

**Motion** to approve 2017-18 Budget

**Motion** to accept 2016 New York State Annual Report