

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
JUNE 7, 2016**

Pledge of Allegiance

Call to Order: T. Rigney called the meeting to order at 7:01 PM.

Roll Call of Members:

Jan Dolan, Donna Haynes(arrived at 7:09), Randy Lashau, Prudence Posner, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, *ex officio*. Moning Lin was excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

Lillian Glauda was present.

T. Rigney presented Rena McDonald with a certificate of thanks for her years of service as an active volunteer for Brain Games and as a founding committee member for the Beacon Poet Laureate.

Guest Speakers:

None.

Reading of the Minutes of the Previous Meeting:

P. Posner made a **motion** to accept the May 3, 2016 meeting minutes as amended, to include "R. Hardeman read a prepared statement" prior to "she will be sending in a resignation". Seconded by D. Sanderson and the motion carried. T. Rigney stated a written resignation was received.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers #220-276 for the month was made by J. Dolan and seconded by K. Twohig. Motion carried. J. Dolan made a **motion** to accept the Financial Report as presented. Seconded by R. Lashau and the motion carried.

President's Report: See attached report.

1. The Board reviewed the self-evaluations and T. Rigney thanked A. Raff for compiling all of the information.

Director's Report: See attached report.

1. **Motion** to appoint M. Rivas as the part-time Young Adult Program assistant effective immediately made by P. Posner and seconded by R. Lashua.

Unfinished/Committee Reports:

Action Development Committee:

D. Haynes stated they met and reviewed the 2020 Plan. They scheduled another meeting June 27th at 1:00 PM. They plan on having recommendations to present at the July meeting.

Helen Savoit:

K. Twohig said the event was successful. They made approximately \$125.00 and were able to do a \$1000.00 scholarship. 56 people attended. She thanked the staff for their participation. T. Rigney thanked all who helped, especially K. Twohig for all her hard work. This event does have a lot of potential.

Building & Finance:

P. Posner stated they have not met. D. Lemon suggested contacting space designers so they have an idea of what information is needed moving forward.

Personnel/Nominating:

D. Sanderson stated they will meet June 21st at 5:30 PM.

Bylaws:

R. Lashua stated they met May 31st and are working on the Committee section. There will be another meeting on June 14th at 5:00 PM.

Friends:

T. Rigney submitted the financials for April and May, 2016. The balance as of 5/31/16 is \$23,987.62. Beacon Reads made over \$1,500 and \$1,400 in memberships. There will be a meeting on June 14th at 6:30 PM for the planning of their silent auction on Saturday, September 10th.

Adhoc:

D. Haynes said the committee will schedule a meeting to determine what their first move should be.

P. Posner left the meeting at 8:40 PM.

New Business:

Motion by J. Dolan and seconded by R. Lashua to accept the 2016-2017 meeting schedule as presented.

Good and Welfare:

None.

Agenda for July 5, 2016 Board Meeting to start at 7:00 PM:

Re-organizational meeting

Adjournment:

K. Twohig made a motion to adjourn at 8:43 PM. Seconded by R. Lashua and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the Treasurer's Report

Motion to accept the Claims Audit Process

Motion to appoint M. Rivas as the part-time Young Adult Program assistant effective immediately

Motion to accept the 2016-2017 meeting schedule