

**HOWLAND PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
AUGUST 2, 2016**

Pledge of Allegiance

Call to Order: T. Rigney called the meeting to order at 7:03 PM.

Roll Call of Members:

Jan Dolan, Donna Haynes, Randy Lashau, Thomas Rigney, Derek Sanderson, Karen Twohig and Director Amy Raff, *ex officio*. Lillian Glauda and Prudence Posner were excused.

Votes: All votes were unanimous, unless otherwise noted.

Public Participation:

None.

Guest Speakers:

None.

Reading of the Minutes of the Previous Meeting:

J. Dolan made a **motion** to accept the July 5, 2016 meeting minutes as amended. Seconded by D. Sanderson and the motion carried.

Treasurer's Report: See attached report.

The **motion** to accept the warrants and claims for vouchers #1-38 for the month was made by K. Twohig and seconded by D. Sanderson. Motion carried. J. Dolan made a **motion** to accept the Financial Report as presented. Seconded by K. Twohig and the motion carried.

President's Report: See attached report.

1. T. Rigney stated the Board has acknowledged the resignation of M. Lin, effective immediately.
2. **Motion** to appoint Rajene Hardeman as trustee to fill the position left open by M. Lin effective immediately and ending 6/30/17 made by R. Lashua and seconded by J. Dolan.
3. There may be a sign up for working on Spirit of Beacon Day, September 25.

Director's Report: See attached report.

1. K. Twohig made a **motion** to make the Library Director administrator on all M&T bank accounts. Seconded by J. Dolan. Trustees signed up for the next 4 months of voucher reviews.

Unfinished/Committee Reports:

Action Development Committee:

D. Haynes stated they met and cleaned up the format for the 2020 Plan.

Helen Savoit:

K. Twohig said they will try to schedule a meeting for early September.

Building & Finance:

No report.

Personnel/Nominating:

No report.

Bylaws:

No report.

Friends:

J. Dolan discussed the Friendraiser.

New Business:

None.

Good and Welfare:

T. Rigney's bank is playing at the farmer's market August 14th from 12-2 PM. J. Beyer's firehouse is doing a steak roast on September 11 from 1-6.

Agenda for July 5, 2016 Board Meeting to start at 7:00 PM:

Re-organizational meeting

Adjournment:

D. Sanderson made a motion to adjourn at 8:22 PM. Seconded by J. Dolan and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

Motion to accept the Treasurer's Report

Motion to accept the Claims Audit Process

Motion to appoint Rajene Hardeman as trustee to fill the position left open by M. Lin effective immediately and ending 6/30/17

Motion to make the Library Director administrator on all M&T bank accounts