

HOWLAND  
PUBLIC LIBRARY  
313 Main Street, Beacon, NY 12508

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
JANUARY 10, 2017

**Pledge of Allegiance**

**Call to Order:** T. Rigney called the meeting to order at 7:02 PM.

**Roll Call of Members:**

Jan Dolan, Lillian Glauda, Rajene Hardeman, Donna Haynes, Thomas Rigney, Karen Twohig and Director Amy Raff, *ex officio*. Donna Haynes, Randy Lashau, Prudence Posner, Derek Sanderson were excused.

**Votes:** All votes were unanimous, unless otherwise noted.

**Public Participation:**

None.

**Guest Speakers:**

None.

**Reading of the Minutes of the Previous Meeting:**

J. Dolan made a **motion** to accept the December 13, 2016 meeting minutes. Seconded by K. Twohig and the motion carried.

**Treasurer's Report:** See attached report.

The **motion** to accept the warrants and claims for vouchers #1334 - 1367 for the month was made by J. Dolan and seconded by K. Twohig. Motion carried. R. Hardeman made a **motion** to accept the Financial Report as presented. Seconded by J. Dolan and the motion carried.

**President's Report:** See attached report.

**Director's Report:** See attached report.

1. **Motion** by J. Dolan and seconded by R. Hardeman to adopt the Public Relations Policy as amended. Motion carried.
2. On a **motion** by R. Hardeman and seconded by J. Dolan, the Programming Policy was adopted as amended. Motion carried.
3. The Vulnerable Adults Policy was adopted as presented on a **motion** by K. Twohig and seconded by D. Haynes.
4. Next month the Board will review the Accounting Policy.
5. Last year Warren Hurley did a landscaping exhibit and made a \$100 donation towards art exhibits. The library is working to arrange for the schools to have an exhibit and the funds will go towards the January 28<sup>th</sup> opening.
6. The Director is trying to get a column in the Beacon Free Press.

**Unfinished/Committee Reports:**

**Action Development Committee:**

There was no report.

**Helen Savoit:**

K. Twohig provided the attached report.

**Building & Finance:**

No report.

**Personnel/Nominating:**

In D. Sanderson's absence, A. Raff reported that L. Glauda wants to resign. There is someone who has been feted by the Board and can be sworn in at the next meeting.

**Friends:**

J. Dolan stated there will be judging for the t-shirts at the next meeting on Tuesday, January 17<sup>th</sup> at 6:30 pm at Beacon Reads.

**New Business:** None.

**Good and Welfare:** None.

**Adjournment:**

R. Hardeman made a motion to adjourn at 8:00 PM. Seconded by K. Twohig and the motion carried.

Respectfully submitted,

Julie Beyer, Recording Secretary

Attachments

**Motion** to accept the Treasurer's Report

**Motion** to accept the Claims Audit Process

**Motion** to adopt the Public Relations Policy

**Motion** to adopt the Programming Policy

**Motion** to adopt the Vulnerable Adults Policy

DRAFT